



Job Posting: Thursday 'No Parking' Signs Transport & Set-Up, Proctor Farmers' Market

Proctor Farmers' Market Overview:

In 2021 the Proctor Farmers' Market will celebrate our 27th year providing the community with fresh, locally grown farm products while providing area growers with a venue for their crops and products. In addition, we seek to educate the public about the importance of local agriculture, sustainable business and the impact we have on the environment. Bringing people together at the Farmers Market helps promote a greater sense of community, serves as an educational forum, and helps encourage local business development. The Market also focuses on making healthy food accessible to its diverse customer base with acceptance of EBT, WIC & Senior WIC, and was the first in the area to offer *Fresh Bucks*, now known as SNAP Market Match, an EBT matching program.

Proctor Farmers' Market 2021 Schedule:

Regular Season:

Saturdays | 9am-2pm | March 27 - December 18, 2021

Winter Season:

Second Saturdays | 10am-1pm | Jan 8, Feb 12, Mar 12, 2022

Thursday 'No Parking' Signs Transport & Set-Up Position
Part-time, No Benefits

On-the job training provided.

Job Opening: Mar 25, 2021

Job Closing: Apr 30, 2021, or until the position is filled.



Every Thursday, we must set-up "No Parking" signs in the Marketplace in preparation for the Saturday Proctor Farmers' Market.

This important job includes:

1. Transporting the 'No Parking' signs stored in our Market Truck from Pearl Street Storage to the Marketplace.
2. Set-up of 32 "No Parking" signs in the Marketplace every Thursday when the Market is in session.
3. Return of the truck to Pearl Street Storage.

The Job Duties:

1. Park your vehicle at Pearl Street Storage, where our 18' Market Truck is kept in a secure parking area.
2. Drive the Market truck (which contains the 'No Parking Signs') from Pearl Street Storage to our Marketplace at N. 27th & N. Proctor Streets (2.5 miles).
3. Unload the 32 Thursday 'No Parking' signs from the Market truck onto a cart, placing each sign in a specific location, and stringing yellow caution tape between each sign. This part of the job takes approximately one hour.
4. Sign Set-up time is somewhat flexible – as long as the job is completed by 1PM on Thursdays.
5. Return the truck to Pearl Street Storage, and park it in its secure parking space (2.5 miles).

Compensation:

\$45/week (\$30/week for 1 hour sign set-up, plus \$15.00 additional for truck driving).

Required Qualifications:

- Clean Driving Record.
- Ensure that the Market truck is driven safely to and from the Marketplace and our secure parking lot at Pearl Street Storage.
- Reliable and punctual.
- Ability to lift up to 50 pounds, and to work in all weather conditions driving, transporting, and setting up Marketplace signs on Thursdays when the Market is in session – any time before 1PM.
- Comfort adjusting to variable work conditions and adapting priorities.
- Good communication skills.
- Skills such as the ability to organize and time management.

Preferred Qualifications:

- Big Bonus: Experience driving a small truck.
- Background or interest in local food systems and/or community programs.

Education Level: High School diploma or more preferred, with related work experience.

Duties Specific to COVID-19:

- While on the Marketplace, the Thursday 'No Parking' Sign Set-up and Transport' staff will be required to wear a yellow safety vest and a face covering, both of which are provided by the Market.

COVID-19 Precautions:

Here's What We're Doing to Ensure A Safe Shopping Experience:

We have completely modified our market operations and layout to help provide a shopping experience with safety and health as a top priority.

Farmers Markets are considered 'essential businesses' and food access points, and, like grocery stores, we are permitted to be open during COVID-19. We have instituted state and local requirements including the elimination of sampling, cooking demos, musical entertainment, kids booth, events, and cafe seating and dining. We have added hand sanitizing stations, and guidelines for vendors, staff, and volunteers which includes face masks, gloves, and strict sanitation training. Additionally, there is staggered entry of shoppers, and signage, staff, and volunteers throughout the Market to reinforce 6' distancing.

Our goal is to keep our Market open and safe for staff, vendors, volunteers, and shoppers, with a focus on supporting local family farms, small businesses, and ensuring food access for all.

Please go to www.proctorfarmersmarket.com, click on our 'About Us' page and learn about our Mission, our *Statement of Inclusivity*, and our *Statement of Solidarity*.

To apply, respond to pfmarket@proctorfarmersmarket.com with a cover letter and resume detailing your interest in the position, past relevant experience. Due to the volume of responses, only those applicants selected for interview will be contacted. The Proctor Farmers' Market is an Equal Opportunities Employer.