



Eat Fresh, Buy Local, Build Community

The Proctor Farmers' Market Is Hiring: Site Set-Up/Knock-Down Position Available

Proctor Farmers' Market Overview:

In 2021 the Proctor Farmers' Market will celebrate our 27th year providing the community with fresh, locally grown farm products while providing area growers with a venue for their crops and products. In addition, we seek to educate the public about the importance of local agriculture, sustainable business and the impact we have on the environment. Bringing people together at the Farmers Market helps promote a greater sense of community, serves as an educational forum, and helps encourage local business development. The Market also focuses on making healthy food accessible to its diverse customer base with acceptance of EBT, WIC & Senior WIC, and was the first in the area to offer *Fresh Bucks*, an EBT matching program.

As Pierce County's only 4-season market, we are open 42 weeks a year:

Regular Season: Saturdays | 9am-2pm | March 27 - December 18, 2021

Winter Season: Saturdays | 10am-1pm | Jan 8, Feb 12, Mar 12, 2022

If you are interested in local foods, have great communication and customer service skills, would like to be a part of a market community that gives customers the year-round opportunity to buy fresh, locally grown and produced products, then we look forward to hearing from you!

SITE SET-UP/KNOCK-DOWN POSITION: Total Part-time Hours Per Saturday = 5 (five). Compensation: \$14.75/hour.

This is a Saturday only, part-time job that consists of two shifts every Saturday, during the following hours:

Shift 1: 6:00am - 9:00am (The Winter 2022 Market Shift Hours are 7am-10am)

Prepare the market for its 9am (or 10am) opening, including removing "no parking" signs from marketplace, sweeping, setting up street closure signs, setting up canopies, market tables, chairs, specialty areas, sound equipment, trash/recycling containers, signs, banners, and closing off the marketplace at 8:30 AM. This position requires hands-on loading and transport of all market equipment from the nearby Market truck.

Shift 2: 2:00pm - 4:00pm (The Winter Market 2021 Shift Hours are 1pm-3pm)

At the close of the market at 2pm (or 1pm), return the street to its original state. Open marketplace to vendor traffic at 2:15pm. Dismantle canopies, market tables, chairs, specialty areas, sound equipment, signage, transport and recycle trash to city waste containers. Wipe down market trash receptacles and café tables. This position requires hands-on loading and transport of all market equipment the nearby Market truck, and the ability to make sure all equipment is stored in proper manner in designated location.

Required Qualifications:

- Reliable and prompt; must function in a team capacity, assisting other staff members and Market Manager when needed.
- Highly-energetic and proactive, and able to work in all weather conditions. The physical demands for the position requires full mobility, continuous movement, and the ability to lift 50+ pounds.



- While on the Marketplace, the Set-up/Knock-down staff will wear a yellow safety vest and name tag. A mask or face-covering is strongly recommended but not required at this time.

COVID-19 Response:

The Proctor Farmers' Market is closely monitoring the changing coronavirus situation, and we will continue to comply with all state, county, and local health and safety requirements and guidance.

We strongly encourage all shoppers, staff, and volunteers to wear a face mask or cloth face covering while on the Marketplace, and we urge everyone to get vaccinated to eliminate the virus in the critical months ahead.

Market Update as of June 30, 2021:

We've Re-Opened!

Gov Inslee announced on June 30 that the WA State COVID-19 restrictions have been lifted, and businesses can return to full capacity.

What To Expect at the Market starting Saturday, July 3:

Phase 1:

1. Masks or face coverings are strongly encouraged for all customers while shopping.
2. Consuming food/beverages while walking through the market is now permitted.
3. Hand sanitizing stations will be maintained for shopper use.
4. Dogs will once again be welcome at the Market (on a short leash, with owners fully in control).
5. No More Wait Lines! There will be no 6' distancing or limits to the number of shoppers, with entries fully open.

'What to Expect As the Season Progresses:

Phase 2':

With health and safety as a top priority:

1. We will adjust the Market operations and layout as appropriate to accommodate shopper amenities currently on 'hold' such as café seating and dining, music, and food and alcoholic beverage samplings/tastings.
2. Since children under 12 are generally not vaccinated, the kids booth and child-oriented events will be on hiatus until further notice.

Click on 'More' and then our 'About Us' page at www.proctorfarmersmarket.com and learn about our Mission, our *Statement of Inclusivity*, and our *Statement of Solidarity*.

To apply, respond to pfmarket@proctorfarmersmarket.com with a cover letter and resume detailing your interest in the position, past relevant experience. Due to the volume of responses, only those applicants selected for interview will be contacted. The Proctor Farmers' Market is an Equal Opportunities Employer.

