



*Eat Fresh, Buy Local, Build Community*

## **The Proctor Farmers' Market Is Hiring: Site Set-Up/Knock-Down Position Available**

### **Proctor Farmers' Market Overview:**

In 2022 the Proctor Farmers' Market will celebrate our 28th year providing the community with fresh, locally grown farm products while providing area growers with a venue for their crops and products. In addition, we seek to educate the public about the importance of local agriculture, sustainable business and the impact we have on the environment. Bringing people together at the Farmers Market helps promote a greater sense of community, serves as an educational forum, and helps encourage local business development. The Market also focuses on making healthy food accessible to its diverse customer base with acceptance of EBT, WIC & Senior WIC, and was the first in the area to offer Fresh Bucks, an EBT matching program.

### **As Pierce County's only 4-season market, we are open 42 weeks a year:**

- Regular Season: Saturdays | 9am-2pm | March 26 - December 17, 2022

-Winter Season: Saturdays | 10am-1pm | Jan 14, Feb 11, Mar 11, 2023

If you are interested in local foods, have great communication and customer service skills, would like to be a part of a market community that gives customers the year-round opportunity to buy fresh, locally grown and produced products, then we look forward to hearing from you!

### **SITE SET-UP/KNOCK-DOWN POSITION:**

**Total Part-time Hours Per Saturday = 5-6 (five to six). Compensation: \$16.50/hour.**

This is a Saturday only, part-time job that consists of two shifts every Saturday, during the following hours:

#### **Shift 1: 6:00am - 9:00am** (The Winter 2023 Market Shift Hours are 7am-10am)

Prepare the market for its 9am (or 10am) opening, including removing "no parking" signs from marketplace, sweeping, setting up street closure signs, setting up canopies, market tables, chairs, specialty areas, sound equipment, trash/recycling containers, signs, banners, and closing off the marketplace at 8:30 AM. This position requires hands-on loading and transport of all market equipment from the nearby Market truck.

#### **Shift 2: 2:00pm - 4:00pm** (The Winter Market 2023 Shift Hours are 1pm-3pm)

At the close of the market at 2pm (or 1pm), return the street to its original state. Open marketplace to vendor traffic at 2:15pm. Dismantle canopies, market tables, chairs, specialty areas, sound equipment, signage, transport and recycle trash to city waste containers. Wipe down market trash receptacles and café tables. This position requires hands-on loading and transport of all market equipment the nearby Market truck, and the ability to make sure all equipment is stored in proper manner in designated location.



**Required Qualifications:**

- Reliable and prompt; must function in a team capacity, assisting other staff members and Market Manager when needed.
- Highly energetic and proactive, and able to work in all weather conditions. The physical demands for the position require full mobility, continuous movement, and the ability to lift 50+ pounds.
- While on the Marketplace, the Set-up/Knock-down staff will wear a yellow safety vest and name tag.

**Education Level:** High School Diploma, GED, or more, and/or with related work experience.

**COVID-19 Response:**

*The Proctor Farmers' Market is closely monitoring the changing coronavirus situation, and we will continue to comply with all state, county, and local health and safety requirements and guidance.*

- **As of March 12, 2022 - With health and safety as a priority, here are the following updated operational procedures at the Market:**
  - Masks or face coverings will no longer be required for shoppers/visitors, vendors, staff, or volunteers.
  - Individuals may choose to wear a mask at any time based on their personal preference.

Please click [here](#) for further information on the following:

**Puyallup Tribe Land Acknowledgment:**

*All PFM Board Meetings begin with a Land Acknowledgement.*

**Proctor Farmers' Market 'Statement of Solidarity'**

*Read about our commitment to meaningful, systemic reform.*

**Proctor Farmers' Market 'Statement of Inclusivity'**

*The Market strives to be a welcoming, inclusive, and safe space for all people to enjoy.*

**To apply:** respond to this job posting with a cover letter and resume detailing your interest in the position, and past relevant experience. Due to the volume of responses, only those applicants selected for interview will be contacted. The Proctor Farmers' Market is an Equal Opportunities Employer.

